

December 17, 2000

TO ALL PROSPECTIVE OFFERORS:

**SUBJECT: Request for Proposal (RFP TIRNO-02-R-00006
(formerly TIRNO-01-R-00027))**

This requirement was previously advertised as TIRNO-01-R-00027. All future references and posting will identify the RFP as TIRNO-02-R-00006.

The purpose of this cover letter is to provide additional information pertinent to this requirement and to summarize the salient elements of this solicitation. This letter is not an integral part of the solicitation. In the event of a conflict between the contents of this letter and the solicitation, the solicitation shall govern. Offerors are cautioned that the only person to be contacted for information regarding this requirement prior to contract award is the Contracting Officer. This is an unrestricted acquisition.

This solicitation is being distributed via the IRS Procurement website: www.procurement.irs.treas.gov. Any amendment(s) to the solicitation will be posted to this website. Offerors bear the responsibility of obtaining any amendment(s).

ADDITIONAL INFORMATION:

1. Many interested firms have requested a copy of the bidders list. In response to those requests, an updated copy of the "Other Interested Sources" list is included as enclosure 2 to this letter. The viable offerors list remains as issued in the October 25, 2001 letter.
2. Pricing may be completed using Attachments D-1 and D-2 or in the offeror's own format so long as all the required information is included. Failure to submit all required information may render the proposal unacceptable.
3. Evaluation of the proposals will be in accordance with Section M of the solicitation. In accordance with FAR 52.215-1(f)(4), all proposals will be evaluated initially to determine whether they are in the competitive range. The contracting officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition.
4. Only those offerors determined to be in the competitive range will be invited to make an oral presentation.

A single award will be made for the offer that is determined to be the most advantageous to the Government, all factors considered.

Please return the enclosure 2 "Notice to Vendors" within the prescribed time frame to avoid your firm being removed from the mailing list for this solicitation.

The solicitation does not commit the Government to pay any costs incurred in the preparation and submission of an offer, nor to contract for any services and/or supplies.

Offers are not solicited from firms debarred, suspended, or proposed for debarment. Firms, which are classified as such, will consider this an information copy.

Offers must be received by 3:00 p.m. EST, February 8, 2002 at the following address:

Internal Revenue Service
ATTN: B. Cox/ A:P:O:S/7th Floor
6009 Oxon Hill Road
Oxon Hill, Maryland 20745

Proposals transmitted by e-mail or FAX will not be accepted.

If you have any questions you would like to have answered regarding this solicitation, please fax your questions to my attention at 202-283-1514 or e-mail me at beverly.j.cox@irs.gov at your earliest convenience.

The designated Contracting Officer for this acquisition is the undersigned. I can be reached on 202-283-1362. All written correspondence should cite the RFP Number TIRNO-02-R-00006, and should be faxed to my attention at 202-283-1514.

Sincerely,

(signed)

Beverly J. Cox
Contracting Officer

Enclosures

1. Notice to Vendors
2. Bid List